



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Chapter Check-Up: 2nd Quarter

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Key Dates & Activities: October - December



- Website updates (Oct-Dec)
- Prepare for 24-25 nominations & elections cycle
 - Designate a N&E Committee
 - Follow Bylaws
 - Chapter and Region SPY nominations due in February
- Open Society nomination & election positions for Region and Communities available – Slate posted February 1

2023 Leadership Conference Events



Aug. 10, 2023

Volunteer Year Kick-Off

Nov. 2, 2023

Tools and resources for community operations

Mid-Jan. 2024

Connect and inspire

Mid-Apr. 2024

Connect and appreciate

Training & Resources

- [Community Leader Resources](#) – take a [tour](#)
 - [On-demand modules for chapter leadership](#)
 - [Nominations & elections](#)
 - [Membership & recruitment](#)
 - [Chapter activities for meeting ideas, etc.](#)
 - [COMT Guidance Document](#)
- Regional Operating Committee meeting
- [Leadership Conference](#)



Chapter Tools

Chapter Leader Monthly Update

- Reminders of deadlines & opportunities
- Important Society updates
- Resources for chapter programs & communications
- Tips from other chapters on delivering member value

Real Magnet / Higher Logic Commercial email account

- Chapter roster integration
- Engagement tracking
- Legal requirement compliance
- Free training & support



Member Resources to Share

- Support for out of work members
 - Hardship membership program
 - Contact Customer Service at customerservice@assp.org or +1 847-699-2929
 - Share [Job Loss Hardship Membership Form](#)
 - [ASSP Job Board](#)
- [SafetyFOCUS event series](#)
- [ASSP Board Updates](#)
- [ASSP Free Training and More](#)
- [ASSP Grants and Scholarships not just for students](#)
- [ASSP Benefits](#)



Resources

- Our [area director](#)
- Our [regional vice president](#)
- [Other chapter leaders](#)
- [ASSP Chapter Services](#)



Chapter Operations Management Tool: 2nd Quarter Activities to Report

- Follow your chapter bylaws for nominations & elections (Q4)
- Quarterly web updates (Q5)
- Attend Fall Regional Operating Committee meeting (Q6)
- Leadership Conference & operational training activities (Question 7)



Questions Frequently Asked

- [Chapter Roster](#)
- EIN #
- COMT Link
- [Chapter Forms](#)
- [Marketing Collateral](#)



Discussion: 2023-2024

